



FROM THE OFFICE OF THE PRINCIPAL

3 December 2019

Dear Parents/Guardians

Thank you for your interest in connecting your family with our community. Bede Polding College is a place where both education and the Gospel are paramount. We are committed to developing graduates that have the skills required to succeed in the 21st Century, along with the compassion, empathy and sense of social justice that can change communities for the better.

The Parramatta Diocesan Enrolment Policy states that enrolment preference is given, in order, to:

- ◆ Children of Catholic families
- ◆ Children attending a Catholic Primary School
- ◆ Siblings of Current Students
- ◆ Children of other Christian Denominations
- ◆ Non-Catholics

We look forward to receiving the Enrolment Application for your child. I take this opportunity to draw your attention to a few important aspects of this process to ensure that your application is processed in an efficient and timely manner.

In addition to the paperwork requested on Page 2 of the enclosed Enrolment Application Form we will also require the following:

- ◇ The original Birth Certificate must be sighted by the Office Staff when you submit your Enrolment Application Form
- ◇ A passport sized photo of your child must be submitted with your Enrolment Application Form
- ◇ Please complete the entire Enrolment Application Form (including Form B which is included in the Enrolment package).
- ◇ Please lodge the Enrolment Application Form together with ALL of the requested supporting documents together with a \$50 Application Fee to the College Office **NO LATER THAN 6 MARCH 2020**. Unfortunately if you do not have the completed Enrolment Application Form and ALL of the supporting documents at the time of lodgment we will not be able to accept your Application

We know that you will appreciate that we are not able to photocopy any documents for you.

Checklist:

- ALL sections of the Enrolment Application Form have been completed in full
- ALL sections have been signed and dated by ALL parties
- Copies of ALL requested documents must be attached
- \$50 Application Fee must be paid (cash or EFTPOS) when lodging the Enrolment Application Form

When the College Office Staff have accepted your Enrolment Application and the supporting documents, they will submit them to the Principal for his consideration. All applicants will be required to attend an Enrolment Interview and details of this process will be emailed to you after 6 March 2020. All decisions regarding the outcome of an Enrolment Application are at the discretion of the Principal. Please do not hesitate to contact our professional, friendly staff if there is anything we can do to support you or your family.

Yours sincerely

Mark Compton
Principal